Risk Assessment	Soft Archery	Date of risk assessment	07/04/2026	Name of who undertook this risk assessment	Michael Holroyd	Date for review	06/04/2027

Hazard Identified? / Risks from it?	Who is at risk?	Severity	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Minimum Age	All	High	• All participants to be of the minimum age as per Spen Valley District Trustee Board authorisation **(4 years+)**	
General	All	High	• A safety briefing must be given to all participants before activity commences. This should include a physical demonstration. • All activity instructors to sign the risk assessment log sheet and document, their permit number and expiry date prior to the session starting. • All activity instructors to have completed the Fanwood site specific activity training/familiarisation prior to running this activity. • It is the instructor's responsibility to ensure that the equipment to be used is checked and is in a safe and usable condition. If in doubt don't use the use the activity and report suspected fault. • Prior to session visually check to ensure the area is free of deleterious materials or trip hazards. Only soft arrows to be used for this activity and only in the designated area.	
Overshot arrows / bruising and eye injury	All	High	• Barriers to be used as appropriate. • Maintain a sensible clear overshoot area (10-20m).	
Injury to participant(s) and spectators	All	High	• Participants to remain behind the activity area. • Ensure a marked-out area is used and prevent access from non-participants at the rear of the shoot area. • Arrows to be only pointed towards the target.	

Hazard Identified? / Risks from it?	Who is at risk?	Severity	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Participants' behavior	All	High	• If in the opinion of the instructor the behavior of an individual or the group as a whole is not conducive to running a safe session, then the activity session will be stopped and the person or persons causing concern removed. • No person under the influence of alcohol or drugs should be allowed on the activity site.	
Unauthorised use	All	Low	• Equipment to be kept in locked store.	