Risk Assessment	Indoor Cave	Date of risk assessment	07/04/2026	Name of who undertook this risk assessment	Michael Holroyd	Date for review	06/04/2027

Hazard Identified? / Risks from it?	Who is at risk?	Severity	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Minimum Age	All	High	• All participants to be of the minimum age as per Spen Valley District Trustee Board authorisation **(4 years+)**	
Inappropriate running of the activity	All	High	• All activity instructors to sign the risk assessment log sheet and document, their permit number and expiry date prior to the session starting. • All activity instructors to have completed the Fanwood site specific activity training/familiarisation prior to running this activity. Activity leaders to ensure enough supervision is in place to monitor all aspects of the Indoor Cave area for the size of the participating group. • Safety briefing given at start of session. • Instructor to ensure that all head torches are working and that there is an instructor's emergency torch in working order. • Container door MUST be locked open at all times whilst activity in progress.	
Injury to participants and instructors through incorrect use of equipment	All	High	• Good group management and monitoring of all aspects of the Indoor Cave area required by activity leader. • Helmets with head torches to be worn and instructor to ensure such helmets are correctly fitted. • Participants to wear suitable clothing and footwear, loose items to be fastened correctly. • Ensure participants undertake appropriate warm up and warm down activities as part of the session. • Emergency procedure in place with participants briefed to call for help if required. If required, participants briefed to track last hatch passed.	

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			• Instructors be aware of hatches and know how to open them and use torches to flood area with light if participant requires assistant. • Instructors to assist and talk participants into freeing themselves.	
Injury to participant(s) and instructor(s)	All	High	• Activity leader to give good briefing and instruction to group. • Indoor Cave to be inspected by activity leader before activity commences. • Participants briefed as to emergency procedure including use of buddy system if light fails and to identify closest emergency hatch in case of getting stuck. • Emergency kit in area to access passage to remove panels if required.	
Participants' behavior	All	High	• If in the opinion of the instructor the behavior of an individual or the group as a whole is not conducive to running a safe session then the activity session will be stopped and the person or persons causing concern removed. • No person under the influence of alcohol or drugs should be allowed on the activity site.	
Condition of the activity	All	Medium	• Prior to session visually check to ensure Indoor Cave area is free of any materials and objects etc. • Participants to remove hard / sharp objects from pockets prior to start. Safe box provided for these. • **Any unsafe equipment must be removed and reported after the session.** • **Indoor cave helmet inspection sheet to be completed before and after each session**	
Equipment failure / fire	All	Medium	• No mobile phones, lighters or matches permitted in cave.	
Unauthorised use	All	Medium	• Indoor Cave to remain locked when not in use	