

Risk Assessment	Archery	Date of risk assessment	18/03/2024	Name of who undertook this risk assessment	Michael Holroyd	Date for review	17/03/2025
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Hazard Identified? / Risks from it?	Who is at risk?	Severity	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Minimum Age	All	High	<ul style="list-style-type: none"> All participants to be of the minimum age as per Spen Valley District Scouts Trustee Board authorisation (6 years+) 	
Flying Arrows	All including public and animals	High	<ul style="list-style-type: none"> Instructor(s) to be fully competent and trained for running a range to GB Archery standard. All activity instructors to sign the risk assessment log sheet and document, their permit number and expiry date prior to the session starting. All activity instructors to have completed the Fanwood site specific activity training/familiarisation prior to running this activity. Access to the range to be limited to active participants during the activity. Access to the archery equipment including bows and arrows is controlled by the instructor. A suitably qualified leader must assume the role of Range Officer and is responsible for all aspects of safety. Activity to be halted immediately if any person or animal strays into the vicinity of the range. Participants to be given clear instruction on direction of shooting. At no time will arrows be pointed in any direction other than towards the targets. Use of "backstop netting" and an overshoot area to be established. Those not shooting must remain in the waiting area or outside the range vicinity. 	

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			<ul style="list-style-type: none"> Number of people at the firing points to be controlled by the instructor (Maximum of 4). 	
Participants' behavior	All	High	<ul style="list-style-type: none"> If in the opinion of the instructor the behavior of an individual or the group as a whole is not conducive to running a safe session, then the activity session will be stopped and the person or persons causing concern removed. No person under the influence of alcohol or drugs should be allowed on the activity site. 	
Equipment failure	All	Medium	<ul style="list-style-type: none"> Equipment to be checked regularly and particularly before use. Instructor to give clear demonstration and instruction how to use a bow and ongoing monitoring and coaching. Ensure correct clothing, wearing of an arm guard and hair tied back. First Aid kit accessible. Instruction to be given on safe collection of arrows. 	
Storage of equipment	All	Low	<ul style="list-style-type: none"> All bows to be 'de-stringed' and arrows put back into storage box. Equipment to be kept in locked store. 	
Unauthorised use	All	Low	<ul style="list-style-type: none"> All bows to be kept in locked store. Arrows to be removed from range after use. 	
Covid	All	High	<ul style="list-style-type: none"> Government and scouting guidelines which are in force at the time the activity is run must be followed. 	